



**PROPERTY STANDARDS BOARD
CITY OF GARLAND, TEXAS**

Minutes of the Pre-Meeting February 28, 2017

The Board convened in Pre-Meeting session at City Hall- Work Session Room, 200 N. Fifth St, Garland, TX.

PRESENT:	Chairman:	David Perry
	Vice Chair:	Douglas Williams
	Board Member:	Nicholas Oliver
	Board Member:	Rodney Blount
	Board Member:	Jason Curtis
	Board Member:	Noelia Garcia
	Board Member:	Michael Francis

ABSENT:

STAFF PRESENT:	Managing Director:	Richard Briley
	Director:	Steve Killen
	Code Compliance Administrator:	Rick Barker
	Housing Stds Manager:	Lance Polster
	Property Inspection Program Manager:	Oswaldo Rodriguez
	Property Inspection Program Manager:	Shawn Weinstein
	Business Operations Supervisor:	Lily Gama
	Recording Secretary:	Dee Young
	City Attorney:	Brad Neighbor
Deputy Marshall:	Joel Bettes	

CALL TO ORDER: Pre-meeting was called to order by Chairman David Perry at 6:15 P.M.

The Board discussed pre-meeting agenda items as follows:

1. Mr. Perry welcomed everyone and Steve Killen introduced City Attorney Brad Neighbor and asked that he go over the first agenda item, training on cases involving examinations.
2. Mr. Neighbor referred everyone to Senior Assistant City Attorney Kurt Banowsky that was not able to attend regarding the first agenda item and proceeded to go over the next agenda item, determination of a quorum. Mr. Neighbor clarified that a quorum for the Property Standards Board consist of 5 board members regardless of how many filled positions according to the local government code.

3. Staff member Lily Gama went over the use of the equipment and made the Board aware that additional training would be provided at a later time once an update was made in AgendaQuick.
4. Mr. Perry asked an update from the Board on their required certifications. The pending certifications were discussed and Mr. Killen indicated an updated list would be sent via email to the Board.
5. New Board Member Jason Curtis was sworn into office.

Mr. Perry adjourned the pre-meeting at 6:27 p.m.

City of Garland
Signed:

_____/dp
David Perry, Chairman

_____/sk
Steve Killen, Secretary to the Property Standards Board

Date: _____

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